



**ONSLOW COUNTY SHERIFF'S OFFICE  
APPLICATION FOR PERMIT TO PURCHASE HANDGUN**



READ: This is a legal document. Complete all information truthfully. Any false information may disqualify the applicant and subject the violator to State and Federal Charges.

NOTICE: ALL APPLICATIONS ARE INDIVIDUALLY PROCESSED AND FULLY REVIEWED.

<b>This section to be filled out by Sheriff's Office Personnel Only</b>				NTN Number	
Date Application Received			Approved by	Date	
Application Received by	# of Permits Requested	Quantity of Permits Approved	Permit Number (s)		
			Receipt Number (s)		
			Issued by		Date

APPLICANT INFORMATION											
NAME						SOCIAL SECURITY NUMBER			HOME PHONE NUMBER		
DOB	SEX	EYE	HAIR	HEIGHT	WEIGHT	DRIVER'S LICENSE NUMBER	STATE	CELL PHONE NUMBER	WORK PHONE NUMBER		
STREET ADDRESS				CITY			STATE	ZIP CODE	COUNTY OF RESIDENCE		
CURRENT EMPLOYER			CURRENT EMPLOYER ADDRESS				SUPERVISOR / COMMANDING OFFICER NAME	EMPLOYER CONTACT PHONE	HOW LONG EMPLOYED?		
PAST EMPLOYER			PAST EMPLOYER ADDRESS				SUPERVISOR / COMMANDING OFFICER NAME	EMPLOYER CONTACT PHONE	HOW LONG EMPLOYED?		
AMERICAN CITIZEN? ( ) YES ( ) NO	HOW LONG IN ONSLOW COUNTY?		SPOUSE'S NAME			SPOUSE'S ID/DRIVERS LICENSE NUMBER		STATE	SPOUSE'S PHONE		

REASON FOR PURCHASE (PLEASE CHECK THE ONE THAT BEST APPLIES TO YOU)	
<input type="checkbox"/> PERSONAL SAFETY	<input type="checkbox"/> COLLECTOR
<input type="checkbox"/> TARGET SHOOTING	<input type="checkbox"/> HUNTING
<input type="checkbox"/> OTHER	

**ALL QUESTIONS IN THIS SECTION MUST BE ANSWERED**

- Have you ever suffered from a mental disorder, or have you ever been committed to a mental institution? (Include PTSD) ( ) Y ( ) N If yes explain: \_\_\_\_\_
- Have you ever served in the Armed Forces? ( ) Y ( ) N If you answered yes Branch: \_\_\_\_\_ Rank: \_\_\_\_\_ Discharge Date: \_\_\_\_\_  
Status: ( ) Active Duty ( ) Retired ( ) Honorable Discharge ( ) Medical ( ) Other than Honorable ( ) Dismissed ( ) Dishonorable ( ) Not Applicable
- Have you ever been arrested or convicted in any state of an offense (any crime) other than a traffic violation? ( ) Y ( ) N If yes explain: \_\_\_\_\_
- Have you ever been convicted of a Domestic Violence Crime? ( ) Y ( ) N If yes Type: \_\_\_\_\_ Where: \_\_\_\_\_ Date: \_\_\_\_\_
- List the name of any law enforcement officer in North Carolina, or an elected local or state official of North Carolina who will vouch for your good moral character and who will affirm that you will be a responsible firearms owner. The person you reference will be contacted by the Sheriff's Office. Therefore the person you name should actually know you instead of you just knowing a name.

OFFICER OR ELECTED OFFICIAL NAME \_\_\_\_\_ AGENCY OR ELECTED OFFICE \_\_\_\_\_ PHONE \_\_\_\_\_

**STOP HERE READ** (Refer to #2 or #3 on the reverse of this page before going further on this form.)

**NOTE:** North Carolina State Law NC 14.403 and NC 14.404 require the Sheriff issuing the Permit to Purchase a Handgun to be FULLY SATISFIED as to the good moral character of the person receiving the permit. Applicants must provide three references (not related to the applicant) who are in good standing to verify the good moral character of the applicant. (It is the applicant's responsibility to have their references complete and sign the following affidavit before the Onslow County Sheriff's Office will accept and process this application.)

AFFIDAVITS OF REFERENCES OF GOOD MORAL CHARACTER (TO BE FILLED OUT BY REFERENCES PLEASE PRINT NEATLY)							
I _____ have personally known _____ for _____ years and _____ months. I am personally satisfied this applicant has a good moral character and would be a responsible firearms owner. I am comfortable accepting responsibility for this applicant getting a firearms permit. I swear or affirm all the above information I have provided is true.							
Reference Signature	Date Signed	Reference Home Phone	Reference Work Phone	Reference Address	Drives License / ID Number	State	
I _____ have personally known _____ for _____ years and _____ months. I am personally satisfied this applicant has a good moral character and would be a responsible firearms owner. I am comfortable accepting responsibility for this applicant getting a firearms permit. I swear or affirm all the above information I have provided is true.							
Reference Signature	Date Signed	Reference Home Phone	Reference Work Phone	Reference Address	Drives License / ID Number	State	
I _____ have personally known _____ for _____ years and _____ months. I am personally satisfied this applicant has a good moral character and would be a responsible firearms owner. I am comfortable accepting responsibility for this applicant getting a firearms permit. I swear or affirm all the above information I have provided is true.							
Reference Signature	Date Signed	Reference Home Phone	Reference Work Phone	Reference Address	Drives License / ID Number	State	

Does the applicant have a current Concealed Carry permit in any State? ( ) Y ( ) N  
If yes indicate which State: \_\_\_\_\_

Has the applicant ever applied for a purchase permit before. ( ) Y ( ) N  
How many? \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICANT THUMBPRINT**

**NOTICE: PERMIT FEE IS \$5.00 PER PERMIT**  
**This is a separate fee from the Criminal Record Check fee!!!**

**NCGS 14-404**

Upon application, the Sheriff shall issue such license or permit to **a resident of that county**, unless the purpose of the permit is for collecting, in which the sheriff can issue a permit to a non-resident, when the Sheriff shall have fully satisfied himself by affidavits, oral evidence, or otherwise as to the good moral character of the applicant thereof, and that such person, firm, or corporation desires possession of the weapon for:

1. The protection of the home, business, family, person or property
2. Target Shooting
3. Collecting
4. Hunting

If said Sheriff shall not be fully satisfied, he / she may, for good cause shown, decline to issue said license or permit. **All applications are reviewed and criminal backgrounds are conducted before a permit is issued.**

Applicants with questionable backgrounds, or whose reason to purchase is questionable may be required to attend an oral interview with the Sheriff or Sheriff's designee.

North Carolina State Law 14-402 prohibits anyone or firm in this state from selling, giving, transferring, receiving, or purchasing any handgun from within the state, or outside the State of North Carolina without first obtaining a purchase permit.

**All applicants must complete the entire application as it relates to their circumstances.**

**MILITARY PERSONNEL:**

1. Provide a letter or recommendation from your Commanding Officer (**follow Base Bulletin 5500**)
2. Military Record Check - Provost Marshall's Office will provide criminal record check officially stamped along with the afore mentioned Commanding Officer's letter / recommendation. **\*\*STAMP REQUIRED ON ALL MILITARY FORMS\*\***
3. Provide a Criminal Record Check from the Clerk of Superior Court, where the applicant has resided for the past 5 years.

**NOTICE:**

The Sheriff fully supports the right of All Qualified Americans to purchase and own firearms. It is the Sheriff's desire to expedite the process for qualified citizens. There are those who seek to destroy our 2nd Amendment right by passing judgement on the firearm rather than the criminal who violates the law with a firearm. Please understand that this application process is necessary.

Thank You

 **SHERIFF ONSLOW COUNTY**

**NOTE:**

1. Military dependents or other persons who have not lived in Onslow County for at least 5 years may use a Criminal Record Check from the Clerk of Superior Court where they have resided for the past 5 years as one means of providing proof of good moral character ,along with a notarized affidavit that vouches for their good moral character from the Sheriff, Chief of Police, or duly elected local, State, or Federal official of any state who has known them for at least 5 years. The affidavit should be in the official letterhead of the office that your reference currently holds.
2. **IF THE SHERIFF KNOWS YOU PERSONALLY AND YOU HAVE RESIDED IN ONSLOW COUNTY FOR 10 OR MORE YEARS, YOU MAY VISIT OR CALL THE SHERIFF OR HIS CHIEF DEPUTY AT (910) 455-3113 FOR THEIR APPROVAL IN GETTING A HANDGUN PURCHASE PERMIT. BOTH THE SHERIFF AND CHIEF DEPUTY ARE VERY STRONG PROPONENTS OF THE SECOND AMENDMENT OF THE AMERICAN CONSTITUTION AND WANT THIS PROCESS TO BE A SMOOTH ONE FOR YOU.**
3. If there is anyone in any law enforcement (local, state, or federal) in North Carolina who personally knows you well enough to vouch for your good moral character you may wish to provide their name, agency, and phone number in item #5 on the front side of this form. A satisfactory recommendation from that person will nullify your need for any other reference. The OCSO will accept a recommendation by phone, but prefers that the recommendation be in the form of a letter or FAX. Please provide details of your reference in #5 on the front side of this form.

**ALIEN APPLICANTS FOR HANDGUN PURCHASE PERMIT**

**Prohibitions applicable to certain aliens:** Federal law makes it unlawful for aliens who are illegally or unlawfully in the United States to receive or possess firearms. In addition, subject to certain exemptions, aliens who are in a non-immigrant status are prohibited from possessing or receiving firearms in the United States.

**A non-immigrant alien is not subject to this prohibition if the alien:**

1. Is in possession of a valid hunting license or permit lawfully issued in the United States;
2. Is an official representative of a foreign government who is accredited to the United States Government or his / her government's mission to an international organization having its headquarters in the United States; or
3. Has received a waiver from the prohibition from the Attorney General of the United States.

**PSee 18 USC 922(y) (2):** for additional exceptions.

**I by signing and dating this form affirm that I have read all information provided on this form and I further affirm that all information that I have provided on this form is accurate, truthful, and complete to the best of my knowledge. I further affirm that I am aware that North Carolina General Statute 14-100 makes it a felony crime to obtain property by any false pretense.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS SIGNATURE

\_\_\_\_\_  
DATE

**SUPPLEMENTARY QUESTIONS FOR APPLICANTS  
FOR A PERMIT TO PURCHASE A HANDGUN**

**Prohibitions applicable to certain aliens.** Federal law makes it unlawful for aliens who are illegally or unlawfully in the United States to receive or possess firearms. In addition, subject to certain exemptions, aliens who are in a non-immigrant status are prohibited from possessing or receiving firearms in the United States.

A non-immigrant alien is not subject to this prohibition if the alien:

- 1) is in possession of a valid hunting license or permit lawfully issued in the United States;
- 2) is an official representative of a foreign government who is accredited to the United States Government or his or her government's mission to an international organization having its headquarters in the United States; or
- 3) has received a waiver from the prohibition from the Attorney General of the United States.

See 18 USC 922(y)(2) for additional exceptions. In order to determine whether applicants who are not U.S. citizens are prohibited from possessing firearms under Federal law, it is necessary to obtain answers to the following questions.

1) Name: \_\_\_\_\_

2) Are you a citizen of the United States?     Yes     No

*If the answer to Question 2 is "yes", there is no need to answer questions 3-8. Go directly to the certification statement in question 9.*

*Sheriff: If the answer to Question 2 is "yes", use "C" in the Citizenship (CTZ) field of the QN or QNP transaction form.*

3) What is your country of citizenship? List more than one if applicable.

\_\_\_\_\_

4) What is your place of birth? \_\_\_\_\_  
(City and country)

5) What is your INS-issued alien number or admission number? \_\_\_\_\_

6) Are you an alien illegally in the United States? \_\_\_\_\_

7) Are you a non-immigrant alien? \_\_\_\_\_

*Sheriff: If the answer to Question 7 is "yes", use "N" in the Citizenship (CTZ) field. If the answer to Question 7 is "no", use "F" in the Citizenship (CTZ) field of the QN or QNP transaction form.*

8a) Do you fall within any of the exemptions to the nonimmigrant alien prohibitions set forth in 18 USC 922(y)?

8b) If you answered "yes" to question 8a, under which exemption do you fall? Please attach documentation to support your entitlement to the claimed exemption, if applicable.

*Sheriff: If the answer to Question 8a is "yes", indicate the exemption indicated in 8b in the Exception Documentation (EXC) field of the QN or QNP transaction form.*

9) I certify that the above answers are true and correct.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

